



# J.Q. Fruit Farm & Orchard

8082 – 33<sup>rd</sup> Street, Princeton Minnesota 55371  
763-389-2567 Website: www.jqfruitfarm.com

## Employment Application

(Deadline June 15, 2017)

**Please read all of the information on page 2 prior to filling out application**

### Personal Information

Full Name: \_\_\_\_\_  
*Last* *First* *M.I.*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Contact Phone: \_\_\_\_\_  
**(reliable)** ( ) Alternate Phone: ( )

### Position applying for (picker and packager)

Are you at least 14 years of age Yes \_\_\_ No \_\_\_ Do you have reliable transportation? Yes \_\_\_ No \_\_\_

Do you have any picking experience? Yes \_\_\_\_\_ No \_\_\_\_\_

### Availability:

Days: Monday Tuesday Wednesday Thursday Friday (Please circle)

Hours: \_\_\_\_\_

### Last day available to work in August:

### Previous Job Information

Title: \_\_\_\_\_ Start Date: \_\_\_\_\_

Work Location: \_\_\_\_\_ End Date: \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

### Emergency Contact Information

Full Name: \_\_\_\_\_  
*Last* *First*

Address: \_\_\_\_\_  
*Street Address* *City* *State* *Zip Code*

Primary Phone: ( ) Alternate Phone: ( )

Relationship: \_\_\_\_\_

### Hobbies/Interests

Hobbies/Sports \_\_\_\_\_

### DO NOT FILL OUT BELOW – INTERVIEW PURPOSE ONLY

Hours: (flexible) \_\_\_\_\_

Days needed off \_\_\_\_\_

Ability to work independently \_\_\_\_\_

Ability to work in the heat/bugs \_\_\_\_\_

1099 Tax form(seasonal employees) \_\_\_\_\_

## Employment Standards

### Hiring requirements:

- Individuals should have manual dexterity and should be able to withstand the sun/heat, insects (bees etc.).
- First day of employment **you must bring** the following: State ID Card, Driver License/school ID, report card or Passport and a copy of a certified birth certificate, social security card or green card (if applicable).
- Must be at least 14 years of age.
- **Must be available to work Monday through Friday.** (Normally 7:30 or 8:00 am – 1:30 - 2:00 pm, depending on contracts needed to be filled)

### Attendance/Working Hours:

- Part-time summer employment only from approximately (July 1 – August 30). Note: this is an approximation; picking will start when fruit is ripe. **Employment is dependent on fruit crop production.** Scheduled days and hours will be arranged daily. (Normally 7:30 or 8:00 am – 1:30 or 2:00 pm)
- If for any reason you are not able to make the agreed to day and time, notification must be made prior to your scheduled working time, or you will no longer be employed here. **(Notification must be made by phone)**
- We have daily time sheets (you must sign in and out, and when taking a lunch break).
- Expect to work a maximum of up to six (6) hours each day and five (5) days a week, this will vary depending on when berries are ripe and contracts to be filled.
- Potential opportunities for picking up extra time if we need additional berries picked.
- Employees will have scheduled lunch times, but can take breaks at anytime.

### Right-to-Know Training Requirements: (Employees will be paid for this training time)

- All employees must go through two-hours of training prior to employment. This will include Employment posters, Safety training, Safety tape presentation and Chemical Awareness (**employees will not be using chemicals**) however, we are required to cover this training because this farm uses chemicals in our apple orchard.

### Picking Expectations:

- Each employee is expected to pick at least seven (7) pints of blueberries each hour. You will be given three days to get your production to this point. If after three days you are not able to pick the required seven (7) pints of blueberries your employment may be terminated.
- Before picking berries, after using restroom, or eating lunch, all employees must wash their hands. **(Washing station is available and must be used.)**

### Wage Requirements:

- Wages are Federal Minimum wage (agriculture wage), if you are a good picker you can make up to \$10.00 an hour. (based on pints picked over the 7 pints minimum per hour picked)
- Employees are not paid for lunchtime.

### Other

- **Employees must bring a water bottle with them each day.** Water is available to re-fill the water bottles. **(Employees are not allowed to share water bottles).**
- Each employee should have sun protection, if the sun is an issue. (This is the employees responsibility)
- Bug spray is provided, for those that wish to use it.

### Termination (grounds for immediate termination)

- Any information falsely stated on employment application.
- Employee picking production is under the required seven (7) pints per hour.
- Employee not notifying employer and not showing up for work.
- Employee not following the employment standards.
- Harassment or other unacceptable behavior.