



J.Q. Fruit Farm & Orchard

8082 – 33rd Street, Princeton Minnesota 55371
763-389-2567 Website: www.jqfruitfarm.com

Employment Application 2023

Please read all of the information on page 2 prior to filling out application.

Personal Information

Full Name: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Contact Phone: _____
(reliable) () Alternate Phone: ()

The Position you are applying for is a picker/packager/weed whipper (must be at least 16 years old) _____

The Position you are applying for is a picker/packager (must be at least 14 years old) _____

Are you at least 14 years of age Yes No Do you have reliable transportation? Yes No

Do you have any picking experience? Yes No

Availability:

Days: Monday Tuesday Wednesday Thursday Friday (Please circle)

Hours: _____

Last day available to work in August: _____

Previous Job Information

Title: _____ Start Date: _____

Work Location: _____ End Date: _____

Job Responsibilities: _____

Emergency Contact Information

Full Name: _____
Last *First*

Address: _____
Street Address *City* *State* *Zip Code*

Primary Phone: () Alternate Phone: ()

Relationship: _____

Hobbies/Interests

Hobbies/Sports _____

DO NOT FILL OUT BELOW – INTERVIEW PURPOSE ONLY

Hours: (flexible) _____

Days needed off _____

Ability to work independently _____

Ability to work in the heat/bugs _____

1099 Tax form(seasonal employees) _____

Employment Standards

Hiring requirements:

- Individuals should have manual dexterity and should be able to withstand the sun/heat, insects (bees etc.).
- First day of employment **you must bring** the following: State ID Card, Driver License/school ID, report card or Passport and a copy of a certified birth certificate, social security card or green card (if applicable).
- Must be at least 14 years of age.
- **Must be available to work Monday through Friday.** (7:30 or 8:00 am – 1:30 - 2:00 pm, depending on contracts needed to be filled)

Attendance/Working Hours:

- Part-time summer employment only from approximately (July 1 – August 30). Note: this is an approximation; picking will start when fruit is ripe. **Employment is dependent on fruit crop production.** Scheduled days and hours will be arranged daily. (Normally 7:30 or 8:00 am – 1:30 or 2:00 pm)
- If for any reason you are not able to make the agreed to day and time, notification must be made prior to your scheduled working time, or you will no longer be employed here. **(Notification must be made by phone).**
- We have daily time sheets (you must sign in and out, and when taking a lunch break).
- Expect to work a maximum of up to six (6) hours each day and five (5) days a week, this will vary depending on when berries are ripe and contracts to be filled.
- Potential opportunities for picking up extra time if we need additional berries picked.

Right-to-Know Training Requirements: (Employees will be paid for this training time)

- All employees must go through two-hours of training prior to employment. This will include Employment posters, Safety training, Safety tape presentation and Chemical Awareness (**employees will not be using chemicals**) however, we are required to cover this training because this farm uses chemicals in our apple orchard. Training is paid at the Federal training wage.

Picking Expectations:

- Each employee is expected to pick at least seven (7) pints of blueberries each hour. You will be given three days to get your production to this point. If after three days you are not able to pick the required seven (7) pints of blueberries your employment may be terminated.

Wage Requirements:

- Wages are (agriculture wage), \$11.00/hr for picker/packager (Except for training, that is paid at the training wage (\$8.63). (This is based on pints picked over the 7 pints minimum per hour picked)
- Wage for Weed whipper/pruner \$13.00/hr.
- Employees are not paid for lunchtime.

Other

- **Employees must bring a water bottle with them each day.** Water is available to re-fill the water bottles. **(Employees are not allowed to share water bottles).**
- Each employee should have sun protection, if the sun is an issue. (This is the employees responsibility)
- Bug spray is provided, for those that wish to use it.

Safety/Wellness

- If employees are sick, they are to remain at home, notifying employer of the situation.
- Before picking berries, after using restroom, or eating lunch, all employees must wash their hands. **(Washing station is available and must be used.)**

Termination (grounds for immediate termination)

- Any information falsely stated on employment application.
- Employee picking production is under the required seven (7) pints per hour.
- Employee not notifying employer (phone call) and not showing up for work.
- Employee not following the employment standards.
- Harassment (employees or customers) or other unacceptable behavior.

We are somewhat flexible with the schedule, however if you are going to be gone for more than a week, please do not apply. Our fruit is only here from July through approximately mid August and we need employees that are going to be available during that time. Thank you.